

From: PHIL-CorpSecTeam <[redacted]>

Sent: Tuesday, February 13, 2024 2:50 PM

To: [redacted]

[redacted]

Cc: [redacted]

[redacted]

Subject: RESENDING: Notice of the Annual Meeting of the Stockholders: Sun Life Financial Plans, Inc. to be held on 15 March 2024 at 3:30 p.m. to 3:45 p.m. at the Board Room, 6/F Sun Life Centre, 5th Avenue cor. Rizal Drive, BGC Taguig City



*Note: Resending the Notice to correct the year of the meeting date provided below (15 March **2024**). Thank you.*

**NOTICE OF THE ANNUAL MEETING OF THE STOCKHOLDERS
SUN LIFE FINANCIAL PLANS, INC.**
Sun Life Centre, 5th Avenue corner Rizal Drive,
Bonifacio Global City, Taguig City, Metro Manila, Philippines

To the Stockholders:

Notice is hereby given that **Sun Life Financial Plans, Inc.** will hold its Annual Stockholders' Meeting on **15 March 2024 (Friday)** at **3:30 p.m. to 3:45 p.m.** at the **Board Room, 6th Floor, Sun Life Centre, 5th Avenue corner Rizal Drive, Bonifacio Global City, Taguig City.** The Stockholders may also attend the meeting through the following link:

Zoom Meeting Details	
Meeting ID	[redacted]
Internal Meeting Dial	
Toll Free Dial-In / Local Dial-in	
Connect via Zoom app	
<i>Connect Via the Zoom app to use computer audio and save the toll charge</i>	

The Organizational Meeting of the Board of Directors will be held shortly after the Annual Stockholders' Meeting.

AGENDA FOR THE ANNUAL MEETING OF THE STOCKHOLDERS

1. Call to Order
2. Roll Call/Certification of Notice and Quorum
3. Approval of the Minutes of the 01 March 2023 Annual Stockholders' Meeting
4. Matters arising from the Previous Meeting's Minutes
5. Confirmation and Ratification of All Acts and Proceedings of the Board of Directors and Corporate Officers
6. Annual Report on Operations
7. Election of Directors for 2024-2025
8. Re-appointment of External Auditor for 2024-2025
9. Other Matters, if any.

The following items shall require a vote from the Stockholders. We recommend that a vote **FOR** the following items be cast:

- **Approval of the Minutes of the Previous Meeting.** The Stockholders are requested to approve the minutes of the 2023 Annual Stockholders' Meeting held on 01 March 2023. Attached as **Annex "A"**
- **Matters arising from the Previous Meeting's Minutes.** The relevant officers will discuss pending matters, if any, which the shareholders will note.
- **Confirmation and Ratification of the Acts of the Board of Directors and Officers.** The Stockholders are requested to confirm, ratify and approve all the decisions and actions taken by the Directors and Officers for the term 2023 - 2024.
- **Annual Report on Operations.** The President will report on the Corporation's operations for the year 2023. The shareholders will then be requested to note the Annual Report.
- **Election of Directors for the Term 2024 - 2025 .** The Stockholders are requested to vote for the following nominees for Director: Lucy CL Chou, Maria Sachiko A. Pang, Benedicto C. Sison, Francisco S.A. Sandejas (*Independent Director*) and Oscar S. Reyes (*Independent Director*). Their respective short write-ups are attached as **Annex "B"**.
- **Re-appointment of External Auditor for Audit Year 2024.** The Stockholders are requested to vote for the re-appointment of Navarro Amper & Co./Deloitte Touche Tohmatsu as the External Auditor for the Audit Year 2024 - 2025.

PROCEDURES FOR PARTICIPATION AND VOTING

1. Stockholders may attend and participate in the meeting either physically or by remote communication, through the link provided above. Shareholders who attend through any of these means shall be considered present for the purpose of determining quorum.
2. For the election of Directors, each stockholder has one vote per share multiplied by the number of directors to be elected. A stockholder can divide his/her votes among the candidates in accordance with his/her preference.

3. Each proposed resolution will be shown on the screen when taken up at the meeting.
4. Stockholders will be given the opportunity to ask questions and raise comments by remote communication during each presentation.
5. Stockholders may also email their questions and comments in advance to the Corporate Secretary at [REDACTED] or the Assistant Corporate Secretary at [REDACTED]
6. The proceedings of the meeting will be recorded.

Should you have comments, questions or concerns, kindly inform the undersigned Corporate Secretary, with email address at [REDACTED] and/or the Assistant Corporate Secretary, Atty. Hope Jan C. Candido, with email address at [REDACTED]

Thank you.

--Kate

Atty. Anna Katrina C. Kabigting-Ibero | Counsel | Legal Department | [Sun Life Financial](#)

632.555.8888 [REDACTED]

6F Sun Life Centre Fifth Ave. cor. Rizal Drive, Bonifacio Global City, Taguig 1634

