



By executing this form, you hereby expressly and absolutely authorize the Bank to charge or debit your card for all corresponding premiums of the Company's insurance policies you have listed above and to pay said premiums to the Company without need of any further notice or instruction from you, according to the set schedule of payment to be provided by the Company to the Bank.

You expressly and absolutely agree that other than the Bank's act of debiting the relevant amounts from your monthly credit card billing statement, the Bank shall not be obliged to perform any other act to ascertain whether or not notice of any such debit has been given to you.

You understand that by completing and signing the enrollment form as the cardholder, only premiums for your own and your immediate family members' (limited to your parents, spouse, brothers, sisters and children) insurance policy/ies issued by the Company can be enrolled under this facility.

Enrollment in this facility does not guarantee payment of the premium as the charging is subject to the approval of the Bank. The bank reserves the right not to process the charging of premium if any of the following are determined by the bank:

- a. The credit of the account is currently past due (this means the minimum amount due was not settled on or before the due date indicated in the previous month's credit card billing statement).
- b. The credit card's available credit limit is insufficient to cover the full amount of the premium.
- c. The credit card has been canceled or closed, whether by you or by the Bank.
- d. The credit card has not yet been activated by you.

In the event charging is disapproved by the Bank, you will be notified in writing by the Company. Consequently, you should make a direct premium payment to the Company, otherwise, the enrolled policy/ies may lapse (i.e. in the absences of any cash value) or be placed under the applicable Non-Forfeiture Option.

In case of renewal/or replacement of lost or damaged card, you should submit a new Auto Charging Arrangement Enrollment form to the Company.

You agree that should you wish to cancel your enrollment under Auto Charging Arrangement facility, a written notification should be sent to the Company. Cancellation of your enrollment shall take effect only upon receipt of such written notification by the Company. Likewise, for policy/ies under Monthly Auto Charging Arrangement the mode of premium will be automatically change to the next applicable modal premium.

You agree that only the Bank, through Auto Charging Arrangement facility, shall pay your insurance premiums (except insofar as your credit limit is exceeded or charging is disapprove by the Bank) to the Company and you will not effectuate insurance premium payments, either directly or through an agent, during the subsistence of this authorization.

You hereby ratify and confirm all acts of the Bank done to effectuate this authorization.


You agree that the Company can process your personal data to:

- a. implement your payment instructions;
- b. enforce/fulfill contractual rights/obligations;
- c. improve how it develops and provides services (including development of and improvement in its systems and business processes, data analytics, automated processing, artificial intelligence, etc.);
- d. comply with applicable laws or regulations whether domestic or foreign; and
- e. manage risks and pursue its legitimate interests.

You also agree:

- a. that the Company may disclose your personal data to its affiliates, service providers, and other third parties for processing consistent with the foregoing purposes, who shall be bound by contractual or other reasonable means to protect your personal data;
- b. that your personal data shall be retained for the duration of the policy/ies listed or existence of the related account(s) and/or upon the expiration of the retention limit set by the Company standards, laws and regulations, counted from account closure; and
- c. that your rights include the right to be informed, access your data, rectify errors, object to processing, and file a complaint. For more information about your rights and how we protect your data, you may access our privacy policy at <https://online.sunlife.com.ph/privacy>. Should you have any concerns in relation to your rights or the processing of your personal data, you may get in touch with our Data Protection Officer at [privacyconcern@sunlife.com](mailto:privacyconcern@sunlife.com).

**Let us serve you better! Updating made easier. You may now update your contact information via the Client Portal or Mobile App.**

Option 1: Via <b>Client Portal</b> ( <a href="http://www.sunlife.com.ph">www.sunlife.com.ph</a> )	Option 2: Via <b>Mobile App</b>  Download the <b>Sun Life PH App</b> at App/Play Store or Scan the QR code -> 
<ol style="list-style-type: none"> <li>1. Visit <a href="http://sunlife.com.ph">sunlife.com.ph</a> and click on the <b>Sign In</b> button.</li> <li>2. Click <b>Settings</b> and select edit <b>Contract Details/Mailing Address</b></li> <li>3. Update relevant details then click <b>Save</b>.</li> </ol>	<ol style="list-style-type: none"> <li>1. Login to your <b>Sun Life PH</b> Mobile App</li> <li>2. Click on <b>Service Request</b> and click <b>Personal Details/Update Mailing Address</b></li> <li>3. Click <b>Edit</b> button on your Mobile, International, Home, Business No., or Email Address and/or on your Permanent, Present, or Business Address</li> <li>4. Update then click <b>Save</b>.</li> </ol>