

Living Benefit Claim Requirements

(Accidental Dismemberment and Disablement Benefits)



Purpose of this checklist:

This checklist serves as a guide when filing a claim.

IMPORTANT REMINDERS

Please take note of the following:

- Submit certified true copies only.
 - ✓ Photocopies, except for IDs, are not acceptable.
 - ✓ Photocopies of IDs may be submitted provided the original copies are presented for verification.
- Documents submitted to Sun Life of Canada (Philippines), Inc. (SLOCPI) will not be returned.
- Always attach a photocopy of the Claimant's valid ID (any government-issued ID with photo and signature) with the basic claim requirements.
- We may ask for additional documents after reviewing the requirements you submitted.
- Dismemberment or disablement that occurs within two (2) years from date of policy issue or last reinstatement is subject to investigation and will affect processing time.

A Basic Claim Requirements

☐ Claimant's Statement [form provided by SLOCPI]	☐ Attending Physician's Statement [form provided by SLOCPI]
☐ Authorization to Investigate [form provided by SLOCPI]	☐ Police Report

B Conditional Requirements *(Submit appropriate requirements as indicated below.)*

B.1 Based on Benefit Type

If claim is for Accidental Dismemberment Benefit ☐ Record of Operation	If claim is for Accidental Disablement Benefit ☐ Employer's Statement [form provided by SLOCPI]
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B.2 Based on Circumstances of Dismemberment or Disablement

If accident occurred while insured was driving a vehicle ☐ Driver's License	If dismemberment or disablement occurred within two (2) years from date of policy issue or last reinstatement ☐ Hospital Records of the life insured <i>(Admitting History and Discharge Summary or their equivalent)</i>
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For inquiries and concerns, please contact us at any of the following:

Email: sunlink@sunlife.com

SUNLINK Client Care: (+632) 8849-9888*

Toll-free (using PLDT line): 1-800-10-SUNLIFE (7865433) outside Metro Manila

8:00 AM - 7:00 PM | Mondays - Fridays

*Calls outside the Philippines may incur international call charges

