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Re: CGFD\_Sun Life Financial Plans, Inc.\_Certification on Attendance in Board Meetings \_24January2024

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Hi,
Please read the auto-reply in this email for your reference.

Thank you and keep safe.

On Wed, Jan 24, 2024 at 4:20 PM sunlife\_sec\_communications <sunlife\_sec\_communications@sunlife.com> wrote:

> Gentlemen:

> We respectfully submit the attached Corporate Secretary's Certification on Attendance in Board Meetings of Sun Life Financial Plans, Inc. to comply with the requirements of pertinent Security and Exchange Commission's regulations.

> Please let me know if you have questions or concerns.

> Thank you and best regards,

> Atty. Anna Katrina C. Kabigting-Ibero | Counsel | Legal Department | Sun Life Financial
> 632.555.8888 loc. 5699 | AnnaKatrina.Kabigting-Ibero@sunlife.com

> 6F Sun Life Centre Fifth Ave. cor. Rizal Drive, Bonifacio Global City, Taguig 1634

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COVER SHEET

A 2 0 0 0 1 4 4 9 5

SEC Identification Number

S U N L I F E F I N A N C I A L P L A N S , I N C .

(Company's Full Name)

2 / F S U N L I F E C E N T R E 5 T H A V E . C O R . R I Z A L D R I V E B O N I F A C I O G L O B A L C I T Y T A G U I G C I T Y

(Business Address: No. Street City/Town/Province)

Anna Katrina C. Kabigting-Ibero

(Contact Person)

85558888

(Company Telephone Number)

Certificate of Board Meeting Attendance

1 2 3 1 Month Day (Fiscal Year)

(Form Type)

last Friday of May Month Day (Annual Meeting)

(Secondary License Type, If Applicable)

Dept. Requiring this Doc.

Amended Articles Number/Section

Total No. of Stockholders

Total Amount of Borrowings Domestic Foreign

To be accomplished by SEC Personnel concerned

File Number

LCU

Document ID

Cashier

STAMPS

REPUBLIC OF THE PHILIPPINES)  
MAKATI CITY ) S.S.

SECRETARY'S CERTIFICATE

I, ANNA KATRINA C. KABIGTING-IBERO, of legal age, Filipino citizen, with office address at the 6<sup>th</sup> Floor, Sun Life Centre, 5<sup>th</sup> Avenue cor. Rizal Drive, Bonifacio Global City, Taguig City, under oath, state that:

1. I am the Corporate Secretary of Sun Life Financial Plans, Inc. (hereinafter, the "Corporation"), a corporation duly organized and existing under Philippine laws, with principal business address at the Sun Life Centre, 5<sup>th</sup> Avenue cor. Rizal Drive, Bonifacio Global City, Taguig City.

2. As such Corporate Secretary, I have custody of its records, particularly the minutes of the meetings of the Corporation's Board of Directors.

3. The Corporation's Board of Directors had met on the following dates, with the attendance of the Directors indicated as follows:

BOARD OF DIRECTORS	2023 MEETING DATES		
	01 March	31 July (Special)	06 December
Chia-Ling Chou aka Lucy Chou	✓	✓	✓
Benedicto C. Sison	✓	✓	✓
Oscar S. Reyes	✓	✓	✓
Francisco S.A. Sandejas	✓	✓	✓
Maria Sachiko A. Pang	✓	✓	✓


4. I execute this Certification to attest to the truthfulness of the foregoing and to comply with the requirements of pertinent Securities and Exchange Commission's regulations.

IN WITNESS WHEREOF, I have hereunto affixed my signature on the date and in the place written below.

  
ANNA KATRINA C. KABIGTING-IBERO  
Corporate Secretary

Attested by:

CHIA-LING CHOU aka LUCY CHOU  
Chairman of the Board

SUBSCRIBED AND SWORN to before me this **JAN 24 2024** in Makati City affiant exhibiting to me her Driver's License with ID No.  valid until 01 September 2032.

Doc. No. 94  
Page No. 20  
Book No. 25  
Series of 2024.

**ATTY. JOEL L. VILLALON**  
Notary Public for Makati City until 12-31-2024  
Roll No. 51808 / Appointment No. M-069  
IBP Lifetime No. 018385, 12-27-17, PPLM  
MCLE Compliance No. VII-0007561  
PTR No. 10075001/1-02-2024  
Unit 203, Carreon Building,  
2746 Zenaida St., Poblacion, Makati City 1210