



# SECURITIES AND EXCHANGE COMMISSION

THE SEC HEADQUARTERS 7907 Makati Avenue, Salcedo Village, Bel-Air, Makati City  
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**The following document has been received:**

**Receiving:** RICHMOND CARLOS AGTARAP

**Receipt Date and Time:** January 30, 2025 02:21:58 PM

## Company Information

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**SEC Registration No.:** A199911619

**Company Name:** SUN LIFE OF CANADA (PHILS.) INC.

**Industry Classification:** J67010

**Company Type:** Stock Corporation

## Document Information

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**Document ID:** OST10130202583040381

**Document Type:** Secretary's Certificate Meeting of Board Directors (Appointment)

**Document Code:** CS\_CERT-ATTENDANCE

**Period Covered:** December 31, 2024

**Submission Type:** Annual

**Remarks:** None

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Acceptance of this document is subject to review of forms and contents

### SECRETARY'S CERTIFICATE

I, ANNA KATRINA C. KABIGTING-IBERO, of legal age, Filipino citizen, with office address at the 6<sup>th</sup> Floor, Sun Life Centre, 5<sup>th</sup> Avenue corner Rizal Drive, Bonifacio Global City, Taguig City, under oath, state that:

1. I am the Corporate Secretary of **Sun Life of Canada (Philippines), Inc.** (hereinafter, the "Corporation"), a corporation duly organized and existing under Philippine laws, with principal business address at the 2<sup>nd</sup> Floor, Sun Life Centre, 5<sup>th</sup> Avenue corner Rizal Drive, Bonifacio Global City, Taguig City.

2. As such Corporate Secretary, I have custody of its records, particularly the minutes of the meetings of the Corporation's Board of Directors.

3. The Corporation's Board of Directors met on the following dates, with the attendance of Directors indicated as follows:

BOARD OF DIRECTORS	2024 MEETING DATES					
	13 March	03 May	04 June	03 September (Board Retreat)	04 September	03 December
Jose Isidro N. Camacho	✓	✓	✓	✓	✓	✓
Francisco S.A. Sandejas	✓	✓	✓	✓	✓	✓
Manjit Singh <sup>1</sup>	x	✓	✓	✓	x	x
Benedicto C. Sison	✓	✓	✓	✓	✓	✓
Gaurav Mishra <sup>2</sup>	✓	x	✓	✓	✓	✓
Chia-Ling Chou aka Lucy Chou <sup>3</sup>	✓	N/A	N/A	N/A	N/A	N/A
Pak Lam Bennet Li <sup>4</sup>	N/A	✓	✓	✓	✓	X

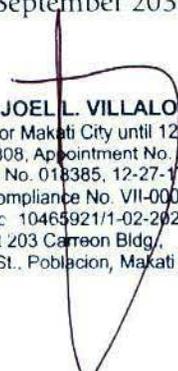
4. I execute this Certification to attest to the truthfulness of the foregoing and to comply with the requirements of pertinent Securities and Exchange Commission's regulations.

IN WITNESS WHEREOF, I have hereunto affixed my signature on the date and in the place written below.

  
ANNA KATRINA C. KABIGTING-IBERO  
Corporate Secretary

SUBSCRIBED AND SWORN to before me this JAN 28 2025 in Makati City affiant exhibiting to me her Driver's License with ID No. N02-96-324358 valid until 01 September 2032.

Doc. No. 271;  
Page No. 54;  
Book No. 2;  
Series of 2025.

  
ATTY. JOEL L. VILLALON  
Notary Public for Makati City until 12-31-2026  
Roll No. 51808, Appointment No. M-008  
IBP Lifetime No. 018385, 12-27-17, PPL  
MMCLE Compliance No. VII-0007561  
PTR No. 10465921/1-02-2025  
Unit 203 Carreon Bldg.,  
2746 Zenaida St., Poblacion, Makati City, 1210

<sup>1</sup> Elected on 01 January 2024