



# SECURITIES AND EXCHANGE COMMISSION

THE SEC HEADQUARTERS 7907 Makati Avenue, Salcedo Village, Bel-Air, Makati City  
1209 Trunk Line No:02-5322-7696 Email Us:www.sec.gov.ph/imessagemo@sec.gov.ph



**The following document has been received:**

**Receiving:** RICHMOND CARLOS AGTARAP

**Receipt Date and Time:** January 30, 2025 02:09:47 PM

## Company Information

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**SEC Registration No.:** A200014495

**Company Name:** SUN LIFE FINANCIAL PLANS, INC.

**Industry Classification:** J68140

**Company Type:** Stock Corporation

## Document Information

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**Document ID:** OST10130202583040307

**Document Type:** Secretary's Certificate Meeting of Board Directors (Appointment)

**Document Code:** CS\_CERT-ATTENDANCE

**Period Covered:** December 31, 2024

**Submission Type:** Annual

**Remarks:** None

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Acceptance of this document is subject to review of forms and contents

COVER SHEET

A 2 0 0 0 1 4 4 9 5

SEC Identification Number

S U N L I F E F I N A N C I A L P L A N S , I N C .

(Company's Full Name)

2 / F S U N L I F E C E N T R E 5 T H A V E . C O R . R I Z A L D R I V E B O N I F A C I O G L O B A L C I T Y T A G U I G C I T Y

(Business Address: No. Street City/Town/Province)

Anna Katrina C. Kabigting-Ibero

(Contact Person)

85558888

(Company Telephone Number)

Certificate of Board Meeting Attendance

1 2 3 1 Month Day (Fiscal Year)

(Form Type)

last Friday of May Month Day (Annual Meeting)

(Secondary License Type, If Applicable)

Dept. Requiring this Doc.

Amended Articles Number/Section

Total No. of Stockholders

Total Amount of Borrowings Domestic Foreign

To be accomplished by SEC Personnel concerned

File Number

LCU

Document ID

Cashier

STAMPS

SECRETARY'S CERTIFICATE

I, ANNA KATRINA C. KABIGTING-IBERO, of legal age, Filipino citizen, with office address at the 6<sup>th</sup> Floor, Sun Life Centre, 5<sup>th</sup> Avenue cor. Rizal Drive, Bonifacio Global City, Taguig City, under oath, state that:

1. I am the Corporate Secretary of **Sun Life Financial Plans, Inc.** (hereinafter, the "Corporation"), a corporation duly organized and existing under Philippine laws, with principal business address at the Sun Life Centre, 5<sup>th</sup> Avenue cor. Rizal Drive, Bonifacio Global City, Taguig City.

2. As such Corporate Secretary, I have custody of its records, particularly the minutes of the meetings of the Corporation's Board of Directors.

3. The Corporation's Board of Directors had met on the following dates, with the attendance of the Directors indicated as follows:


BOARD OF DIRECTORS	2024 MEETING DATES		
	15 March	06 May (Special)	02 December
Chia-Ling Chou aka Lucy Chou <sup>1</sup>	✓	n/a	n/a
Benedicto C. Sison	✓	✓	✓
Oscar S. Reyes	✓	✓	✓
Francisco S.A. Sandejas	✓	✓	✓
Maria Sachiko A. Pang	✓	✓	✓
Pak Lam Bennet Li <sup>2</sup>	n/a	✓	x

4. I execute this Certification to attest to the truthfulness of the foregoing and to comply with the requirements of pertinent Securities and Exchange Commission's regulations.

IN WITNESS WHEREOF, I have hereunto affixed my signature on the date and in the place written below.

  
ANNA KATRINA C. KABIGTING-IBERO  
Corporate Secretary

Attested by:

  
BENEDICTO C. SISON  
Chairman of the Board

SUBSCRIBED AND SWORN to before me this JAN 27 2025 in Makati City affiant exhibiting to me her Driver's License with ID No. N02-96-324358 valid until 01 September 2032.

Doc. No. 155  
Page No. 32  
Book No. 2  
Series of 2025.

  
ATTY. JOEL L. VILLALON  
Notary Public for Makati City until 12-31-2026  
Roll No. 51808, Appointment No. M-008  
IBP Lifetime No. 018385, 12-27-17, PPL  
MMCLE Compliance No. VII-0007561  
PTR No. 10465921/1-02-2025  
Unit 208 Carreon Bldg.,  
2746, Zenaida St., Poblacion, Makati City, 1210

<sup>1</sup> Resigned effective 29 March 2024  
<sup>2</sup> Elected on 06 May 2024