

From: Ma. Junifer Maliglig

Sent: Wednesday, February 9, 2022 12:07 PM

To:

[REDACTED]

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[REDACTED]

Subject: Notice of the Annual Meeting of the Stockholders of Sun Life Financial Plans, Inc. to be held on 02 March 2022 at 11:15 a.m. to 11:30 a.m. via Zoom Video Conference

Attachments: Short Profile of the Candidate Directors for Election
Draft Minutes of the Annual Meeting of the Stockholders Held on 2 March 2021

**NOTICE OF THE ANNUAL MEETING OF THE STOCKHOLDERS
SUN LIFE FINANCIAL PLANS, INC.**

To the Stockholders:

Notice is hereby given that **Sun Life Financial Plans, Inc.** will hold its Annual Stockholders' Meeting on **02 March 2022** at 11:15 a.m. to 11:30 a.m. via Zoom Video Conference. The meeting agenda shall be as follows:

AGENDA FOR THE ANNUAL MEETING OF THE STOCKHOLDERS

1. Call to Order
2. Roll Call/Certification of Notice and Quorum
3. Approval of the Minutes of the 2021 Annual Stockholders' Meeting
4. Matters arising from the Previous Meeting's Minutes
5. Confirmation and Ratification of All Acts and Proceedings of the Board of Directors and Corporate Officers
6. Annual Report on Operations
7. Election of Directors for 2022-2023
8. Re-appointment of External Auditor for 2022-2023
9. Other Matters, if any.

The following items shall require a vote from the Stockholders. We recommend that a vote FOR the following items be cast:

- **Approval of the minutes of the previous meeting.** The Stockholders are requested to approve the minutes of the 2021 Annual Stockholders' Meeting held on 02 March 2021. Attached as Annex "A"
- **Confirmation and Ratification of the Acts of the Board of Directors and Officers.** The Stockholders are requested to confirm, ratify and approve all the decisions and actions taken by the Directors and Officers for the term 2021 to 2022.
- **Election of Directors for the Term 2022 - 2023 .** The Stockholders are requested to vote for the following nominees for director: Lucy CL Chou, Alexander S. Narciso, Benedicto C. Sison, Francisco S.A. Sandejas (independent director) and Oscar S. Reyes (independent director). Their respective bio-data are attached as Annex "B".
- **Re-appointment of External Auditor for Audit Year 2022.** The Stockholders are requested to vote for the re-appointment of Navarro Amper & Co./Deloitte Touche Tohmatsu as the External Auditor for the audit year of 2022-2023.

Zoom Link for the Meeting Conference:

Zoom Meeting Details	
Meeting ID	[REDACTED]
Internal Meeting Dial	[REDACTED]
Toll Free Dial-In / Local Dial-in	[REDACTED]
Connect via Zoom app	[REDACTED]
<i>Connect Via the Zoom app to use computer audio and save the toll charge</i>	

Should you have comments, questions or concerns, kindly inform our Corporate Secretary, Atty. Anna Katrina C. Kabigting-Ibero, with email address at [REDACTED] and/or the Assistant Corporate Secretary, Atty. Winlove Apple R. Sandalo-Esperanza, with email address at [REDACTED].

Thank you.

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